

The Departmental Committee Mathematics

Formation & functionalities: The Departmental committee shall consists of – Head of the Department who shall be the Chairman and Convener. All whole timer teachers of the Departments. Visiting teachers shall be the invitee to the Committee.

The Departmental Committee is concerned with following issues:

To organize and carry out teaching and research;

- (i) To identify the academic areas which need be initiated or strengthened and to recommend suitable measures in this respect;
- (ii) To recommend requirements in respect of teaching, research, technical and other posts for the Department;
- (iii) To recommend purchase of books, journal, equipment, furniture and such other materials as are necessary for the Department;
- (iv) To suggest proposals for inclusion in the annual budget;
- (v) To maintain equipment and other articles purchased for or allotted to the Department;
- (vi) To ensure proper discipline in the Department;
- (vii) To recommend to the Academic Council names of persons with expert knowledge in the discipline for Selection Committee for teaching posts of the Department concerned;
- (viii) To form sub-committee as and when necessary;
- (ix) To perform such other functions as are conducive to the academic and other developmental interests of the Department;
- (x) To be responsible to the higher authority for due observance of Statutes, Regulations and Rules relating to the Faculty and the Department and for taking necessary action on the decisions of the higher authorities;
- (xi) To prepare annually a report on academic and other activities of the Department at the end of each academic session;
- (xii) To submit monthly report on actions taken to the concerned Academic Council.